

Lower Halstow Parish Council

C/o Parish Clerk, Mrs. A Smith
Amberley, 5 The Street, Sporle, King's Lynn, Norfolk. Email: clerk.lhpc@gmail.com

AGENDA

**The Monthly Meeting of Lower Halstow Parish Council will be held on
Tuesday 2nd September 2025 at 7.00pm in the Memorial Hall
Please note that this meeting will be recorded for the purposes of the Minutes**

1. To receive **Apologies for absence**.
2. To receive any **Declarations of Pecuniary or Non Pecuniary Interest**, and any Applications for Dispensation on Agenda Items. (Requirement of the Localism Act 2011.)
3. **Public session.** (Maximum 15 minutes).
Parishioners of Lower Halstow are welcome to address the meeting during this time. Any other person wishing to address the Parish Council must make a written request to the Clerk.
4. **Visitors.** Reports or comments from:
 - a) KCC Councillors;
 - b) SBC Councillors;
 - c) Police Officer;
 - d) Friends of the Brickfields
5. **To resolve that the Minutes of:**
 - a) The Annual Parish Council meeting held on Tuesday 1st July 2025 are a correct record.
6. **Matters Arising**
 - a) To agree action regarding attack on Horse Chestnut tree at the Gibbs amenity area
 - b) To discuss possible firebreak between the Brickfields and the houses at Heron Close. (MS)
 - c) To discuss sewage Leak on Gibbs Amenity Area (TP)
 - d) Update on recruitment of Parish Clerk (AG)
 - e) Update on land at Church Path – Bridge (TP)
 - f) Update on any response from Highways.
7. **To discuss planning applications received between producing the agenda and this meeting. (If any)**
8. **Correspondence**
 - a) To discuss the complaints received regarding the steps that have been installed in the conservation area at the dock.
 - b) Email received from resident of School Lane regarding excessive noise and difficulty with parking at an event at the Memorial Hall. (11/8/25)

9. Finance

- a) To discuss donation towards Brickfields Noticeboard. (quotes circulated)
- b) EDF – Fixed term for electricity supply expires 30 September (email circulated 4/8/25)

10. To receive reports on the following:

- a) Parks & Leisure & Planning (MS)
- b) Footpaths and Burial Ground (TP)
- c) Hedgerow Management (PL)
- d) Allotments (AG)
- e) Brickfields and Seawall (TP)

11. To receive Clerk's report, to include:

- a) To note payment received since last meeting;
- b) To authorise Invoices for Payment – See Payments List.

12. Items for information only:

- a) Items for Website and Village News.
- b) To receive agenda items for next meeting and agree date of next meeting.

Ann Smith

Ann Smith (Mrs)
Parish Clerk

Date: 27th August 2025